

Learner representative checklist

You should:

- tell everybody in your group that you are their learner representative
- pin up a list of events and programme review meetings on your noticeboard
- attend programme review meetings
- get onto any mailing lists that are in place for learner representatives (these might be run by your organisation, your department or student union)
- attend learner representative meetings.

It would be good if you:

- arranged a social event for your programme
- found out who the other learner representatives are within your organisation, and who is involved in the other systems of learner representation (such as student parliament or students' union)
- wrote handover notes for the next learner representative and arranged for your teacher to hand over your folder of notes to them.

It would be amazing if you:

- arranged for speakers from other organisations representing learners to come and speak to your group. For example, you might invite someone who was canvassing to be elected as a student president. Remember that you are the base of all the systems of learner representation in your organisation and it is important that you get involved in influencing others.